

Registration Form - 2010
Porter Hétu International
22th Annual General Meeting and Retreat
St. John's, Newfoundland
November 4 – 6, 2010

► **Please complete 1 form per member – Send your completed forms by email to vincelli@atmacinta.com or by fax to 514 482 0036 ◀**

First Name: _____ Last Name: _____

Firm Name: _____

Address: _____

City: _____ Province: _____

Country: _____ Postal Code: _____

Telephone: _____ Fax: _____

Email Address: _____

1. Special Needs: (i.e. accessibility, diet) _____

2. Is your Spouse accompanying you? Yes No

3. Are you a Staff member? Yes No

4. **Meal Attendance** - It helps the organizers to have an idea of how many to expect for meals.
Spouses are invited to Supper events only.

DATE	Breakfast	Lunch	Supper	Spouse Supper
Th. November 4				
Fri. November 5				
Sat. November 6				

5. Fees and Payment

The general registration fee for members is now included in your membership fee. It includes all conference costs EXCEPT accommodation. You must pay additional costs for staff members and spouses.

The Staff fee is \$250.00 and the Spouse's fee is \$150.00 plus GST. Please make your cheque payable to Porter Hétu International, and mail it with a copy of your form to Ms Theresa Martin c/o Willington Martin Professional Corporation, P.O. Box 60 Station A, Richmond Hill ON L4C 4X9

Please email or fax a copy of this sheet of the registration form to Maria Vincelli at vincelli@atmacinta.com or 514 482 0036.

Other Information

6. Accommodation

Discounted room rates have been arranged for \$160 CAD/Night at the Sheraton Hotel, 115 Cavendish Square, St. John's NL A1C 3K2.

To take advantage of this rate you must book by **October 1, 2010** by: **visiting** <http://www.starwoodmeeting.com/StarGroupsWeb/res?id=1005092392&key=7998C> , **calling 1 888 870 3033** or **emailing** reservations@sheratonhotelnewfoundland.com with all of your contact information and arrival/departure dates.

Please do not forget to mention that you are part of the *Porter Héту International Group*.

6. Air Travel

A 10% discount off the lowest regular airfare to St. John's from destinations in Canada from November 2 to 8, 2010 has been arranged with WestJet. To take advantage of the special conference rate call WestJet's Convention line at **1-877-952-4696** and cite the booking account **CC6552**.

Daily flights are also available via Porter Air and Air Canada.

7. Information

For more information about the 22th Annual General Meeting and Retreat, contact:

Programming: Ms Debra Feltham at debra@feltham-attwood.ca or 709 364 7300 or Mr Ernie Boudreau at eboudreau@porterhetu.com or 506 857 0262.

Administrative matters: Ms Maria Vincelli at mvincelli@atmacinta.com or 514 369 7529.